West End Academy
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Headteacher: Zoe Baker

Dear Parent/Carer,

We have organised to take the children in Year 4 to visit Leeds City Museum on **Thursday 12th November 2025.**

The visit will be for the whole day so your child will need to bring a packed lunch (no glass bottles, fizzy drinks or sweets). If you would like to order your child a school packed lunch, please inform the office at least two days prior to the trip.

Children may bring a maximum of £5.00 to spend in the gift shop.

The cost of the visit is **£17.50.**

If you would like your child to attend the trip, please give your consent and pay via the My Child At School app (Trips > Available).

Yours sincerely,

Miss Graham
Year 4 Teacher